


Name of Policy: <u>Supervision and Teaching of Medical Students</u>		 <p>Effective date: March 8, 2021</p> <p>Original effective date: February 20, 2012</p>	
Policy Number: 3364-81-04-006-01			
Approving Officer: Dean, College of Medicine and Life Sciences			
Responsible Agent: Senior Associate Dean for Undergraduate Medical Education			
Scope: College of Medicine M.D. Program			
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

All educators, including faculty and residents, who serve as teachers, must be prepared for their roles and responsibilities in the teaching, evaluation and supervision of medical students within their scope of practice. This preparation includes, but is not limited to, knowledge of the College of Medicine and Life Sciences (COMLS) educational program objectives, learning objectives of the systems or clerkships, and methods of formative/summative evaluation in which educators participate in the delivery of instruction and supervision.

(B) Purpose of policy

The COMLS must assure appropriate levels of medical student supervision during the entirety of their undergraduate medical education training. All teaching sites must ensure that medical student education is of the highest quality and occurs in a safe environment for students, staff, and patients. The COMLS shall provide all medical students an education that is progressive in autonomy in a safe and effective manner, as it applies clinically and academically according to requirements of the Liaison Committee on Medical Education (LCME).

In order to fulfill this responsibility, all educators must be provided with knowledge, skills and training to fulfill their roles and responsibilities. The educators must demonstrate attributes that reflect the professional responsibility to teach medical students and maintain current skills that are within their scope of practice.

Related policies include the following:

College of Medicine and Life Sciences: Supervision of Medical Students (3364-81-21)

(C) Scope

This policy applies to medical students in the M.D. program or combined M.D. programs in the College of Medicine and Life Sciences.

(D) Procedure

Faculty involved in required threads, clerkships and clinical rotations who educate or evaluate medical students must have a faculty appointment in the COMLS as required by Liaison Committee on Medical Education (LCME).

Faculty who are responsible for teaching medical students must be provided opportunities for faculty development including information that is appropriate and relevant to prepare them for their role and responsibilities in the learning environment.

The faculty development opportunities and preparation sessions should be specific to the goals of the teaching experience, including but not limited to the following:

- (1) Educational program objectives
- (2) System or clerkship objectives
- (3) Pedagogical skills
- (4) Formative and summative evaluation

All clinical teachers will be required to sign an attestation statement describing their commitment to the students they teach. (Appendix I)

<p>Approved by:</p> <p><u>/s/</u> Christopher Cooper, M.D. Executive V.P. for Clinical Affairs and Dean, College of Medicine and Life Sciences</p> <p><u>March 8, 2021</u> Date</p> <p><i>Review/Revision Completed by:</i> Vice Dean for Undergraduate Medical Education</p>	<p>Policies Superseded by This Policy: None</p> <p>Initial effective date: 01/25/06</p> <p>Review/Revision Date:</p> <ul style="list-style-type: none"> • 04/22/07 • 02/20/12 • 01/03/16 • 01/10/18 • 03/08/21 <p>Next review date: 03/08/2024 (three years from most recent revision/review date)</p>
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Commitments of Faculty

1. As a role model for The University of Toledo medical students and resident physicians, I will maintain the highest standards of care, respect the needs and expectations of patients, and embrace the contributions of all members of the health-care team.
2. I pledge my utmost effort to ensure that all components of the educational program for medical students and resident physicians are of high quality, including my own contribution as teacher.
3. In fulfilling my responsibility to nurture both the intellectual and the personal development of medical students and resident physicians, I commit to fostering academic excellence, exemplary professionalism, cultural sensitivity, and a commitment to maintaining competence through life-long learning.
4. I will demonstrate respect for all medical students and resident physicians as individuals, without regard to gender, race, national origin, religion, disability, or sexual orientation; and I will cultivate a culture of tolerance among the entire staff.
5. I will do my utmost to ensure that medical students and resident physicians have opportunities to participate in patient care activities of sufficient variety and with sufficient frequency to achieve the competencies required by their discipline. I also will do my utmost to ensure that medical students and physician residents are not assigned excessive clinical responsibilities and are not overburdened with services of little or no educational value.
6. I will provide medical students and resident physicians with opportunities to exercise graded progressive responsibility for the care of patients, so that they can learn how to practice their specialty and recognize when, and under what circumstances, they should seek assistance from colleagues. I will do my utmost to prepare medical students and physician residents to function effectively as members of health-care teams.
7. In fulfilling the essential responsibility, I have to my patients, I will ensure that medical students and resident physicians receive appropriate supervision for all the care they provide during their training.
8. I will evaluate each medical student and resident physician's performance on a regular basis, provide appropriate verbal and written feedback and document achievement of the competencies required to meet all educational objectives.
9. I will ensure that medical students and resident physicians have opportunities to partake in required conferences, seminars and other non-patient care learning experiences and that they have sufficient time to pursue the independent, self-directed learning essential for acquiring the knowledge, skills, attitudes and behaviors required for practice.
10. I will nurture and support The University of Toledo medical students and resident physicians in their role as teachers.

Signature of Faculty Member

Date

Printed Name of Faculty Member